TANGIPAHOA PARISH SCHOOL SYSTEM
2016-2017 STUDENT REGISTRATION

Instructions for New TPSS Kindergarten Students

Parents of students who will enter kindergarten in 2016-2017, please follow the directions below to register your child.

- Go to www.tangischools.org and click on the TPSS Online Registration image to learn more about registration and to begin online registration.

- Parents/Guardians will complete the registration process by making an appointment with a registrar by calling (985) 474-8690 between the hours of 8:00 a.m. and 4:00 p.m.
- Please bring the following documents to your appointment:
  - Parent/guardian photo ID
  - Student's original birth certificate
  - Student's immunization record
  - Student's social security card (if available)
  - Two (2) proofs of residency in the name of the parent/guardian with physical 911 address (post office boxes are not accepted)
    - property tax record
    - mortgage document or property deed
    - Apartment or home lease or notarized statement of the verified property owner identifying himself/herself as the property owner, describing the property, the term of lease, and identifying the leaseholder;
    - Current utility bills showing the physical residence address in the name of the parent/guardian;
  - In the case of a student living with a legal guardian, the court decree declaring the district resident to be the legal guardian of the student must be presented.
  - A copy of the IEP or IAP, if applicable
  - Custody papers if parents are separated or divorced or if the child lives with a legal guardian

- *If you do not complete online registration and provide all required documents, your child or children will not be enrolled in any TPSS public school for the 2016-17 school year. All new K students should be registered by April 29, 2017.*

- If you have questions or need assistance, please contact the TPSS Registration Center at 985-474-8690.