

GRADING SYSTEM REGULATIONS

KINDERGARTEN:

Kindergarten will use the following grading scale:

- M-Skill has been mastered 80-100%
- I-Improving 70-79%
- N-Needs Improvement 0-69%

GRADES 1-8:

A grading system for all major and minor subjects shall be used by all schools in Tangipahoa Parish in determining the credit given for each unit using a letter grade assigned according to a four point scale as follows:

A-4 points	94-100%
B-3 points	87-93%
C-2 points	78-86%
D-1 point	70-77%
F-0 point	0-69%

In grades 1-6, Handwriting, Health/Physical Education, Fine Arts and Computer Lab will use an alternative marking system with comments.

In grades where an alternative marking system has been approved by the Central

Office Review Committee, parents should check with their child's school to verify the marking system.

ACADEMIC SUBJECT AREAS:

GRADES 1-4:

MAJOR SUBJECTS – Reading, English, Mathematics

MINOR SUBJECTS – Spelling, Science, Social Studies, Foreign Language

(when offered), *Electives

*Electives must be approved by the State Department of Education.

A student must achieve an absolute D in Reading, English, and Mathematics, A student may fail two minors and be promoted. In addition, students of grade 4 must pass both parts (English/Language Arts and Mathematics) of the LEAP Test.

GRADES 5-8:

MAJOR SUBJECTS – Reading, English, Mathematics, Science, Social Studies

MINOR SUBJECTS –Spelling, Health & Physical Education (Gr.7-8), Foreign Language (when offered), *Electives

*Electives must be approved by the State Department of Education.

A student must achieve an absolute D in Reading, English, and Mathematics. A student may fail one major, social studies or science and one minor and be promoted. A student may fail two minors and be promoted. In addition, students of grade 8 must pass both parts (English/Language Arts and Mathematics) of the LEAP Test.

GRADES 9-12

A grading system for all subjects shall be used by all schools in Tangipahoa Parish in determining the credit given for each unit using a letter grade assigned according to a four point scale as follows:

A-4 points	94-100%
B-3 points	87-93%
C-2 points	78-86%
D-1 point	70-77%
F-0 point	0-69%

AVERAGING GRADES

Grade 1:

The first six-weeks of grade one for all subjects shall be marked "readiness" on the report card. However, grades shall be recorded in the gradebook for all subjects during the first six-weeks. Grades for all subjects shall be reported on the report card for the second through sixth six-weeks periods. A six weeks grade will be determined by averaging a minimum of six grades per marking period. When averaging letter grades, if the grade averages 50% of a point or higher, a higher letter grade will be given. A student must average a 1.0 to receive a "D" in any course. Grades from selected activities will be weighted in determining the six-weeks grades as outlined in the subject area implementation guides.

The final grade for each subject will be determined by adding the quality points of the second through sixth six-weeks periods and dividing by five. If the grade averages 50% of a point or higher, a higher letter grade will be given. A student must average 1.0 to receive a "D" in any course. If three quality points are not earned during the last three six-weeks, a grade of F is to be recorded for the final grade.

Grades 2-4:

A six-weeks grade will be determined by averaging a minimum of six grades per marking period. When averaging letter grades, if the grade averages 50% of a point or higher, a higher letter grade will be given. A student must average a 1.0 to receive a "D"

in any course work. Grades from selected activities will be weighted in determining the six-weeks grades.

The final grade for each subject will be determined by adding the quality points of the six six-weeks grades and dividing by six. If the grade averages 50% of a point or higher, a higher letter grade will be given. A student must average 1.0 to receive a "D" in any course work. If three quality points are not earned during the last three six-weeks, a grade of F is to be recorded for the final grade.

Grades 5-8:

A six-weeks grade will be determined by averaging a minimum of six grades per marking period. When averaging letter grades, if the grade averages 50% of a point or higher, a higher grade will be given. A student must average a 1.0 to receive a "D" in any course work. Grades from selected activities will be weighted in determining the six weeks grades.

The final grade for each subject will be determined by adding the quality points of the six six-weeks grades and dividing by six. If the grade averages 50% of a point or higher, a higher letter grade will be given. A student must average a 1.0 to receive a "D" in any course work. To successfully complete a course, a student must compile six points during the six six-weeks periods, with a minimum of three points earned during the last three six-weeks periods. If three quality points are not earned during the last three six weeks, a grade of F is to be recorded for the final grade.

Grade 9-12

There are two grading procedures that will be used in the high schools in the Tangipahoa Parish School System. The Tangipahoa PM High School will use the Letter Grades procedure and the other high schools will use the Cumulative Percentage Grades procedure.

If a student makes a semester grade of D in a course, the student may repeat the course on a semester basis. The course shall be the original course. (Example: An accelerated course must be retaken as an accelerated course.) The course cannot be retaken through summer school, correspondence courses or at the Tangipahoa Parish School System P.M. High School. Students cannot transfer a repeated grade for that course from any other agency. The original grade earned is not to be deleted from the student's transcript. Students may audit courses previously passed with approval of the administrator.

LETTER GRADES

(Tangipahoa P.M. High School only)

At the secondary level, each grade during the six-weeks period will be recorded using a numerical value. At the end of the six-weeks period, the teacher will convert the numerical values to percentages which will convert to letter grades in accordance with the Tangipahoa Parish Grading System Regulations.

A six-weeks grade will be determined by averaging a minimum of six grades per marking period, one of which shall be the six-weeks test or unit test.

Total the quality points of the three six-weeks grades and divide by three for a semester grade.

Total the quality points of the two semester grades and divide by two for a final grade. If the student failed the second semester, do not average the two semester grades. The student will receive ½ credit only if the first semester was passed.

A student must average a 1.0 to receive a "D" in any course work for a semester or for the final grade. If the semester or if the final grade averages 50% for a point or higher letter grade will be given.

A student who fails the first semester and passes the second semester with a final average of one (1) point or better will receive full credit for a course. Clarification: A student who fails the first semester and passes the second semester with a semester grade of "D" will receive ½ credit for a course.

A student who passes the first semester and fails the second semester will receive ½ credit for the first semester only, as allowed in Louisiana Handbook for School Administrators, Bulletin 741, Standard 2.105.00.

CUMULATIVE PERCENTAGE GRADES

In grades 9-12, each grade during the semester will be recorded using a numerical value. At the end of each six-weeks period, the teacher will convert the numerical values to percentages which will be recorded on the student's Interim Report. At the end of the semester the teacher will convert the numerical values to the percentages which will convert to letter grades in accordance with the Tangipahoa Parish Grading System Regulations.

Grade will be determined one per semester by the six grades recorded per reporting period as follows:

- After 6 weeks – a minimum of six grades recorded
- After 12 weeks – a minimum of twelve grades recorded
- After 18 weeks – a minimum of eighteen grades recorded

Semester grades will be given in all classes with two (2) interim reports being issued during each semester. Interim reports will be issued as follows:

- After 6 weeks
- After 12 weeks

The semester report card will be a cumulative grade of the entire semester's work based on points earned divided by points possible.

The semester grade will be calculated by dividing the total points earned by the total points possible. Letter grades are to be assigned according to the Tangipahoa Parish Grading System Regulations.

Exceptions to the point system may be made when the adopted textbook or teacher's manual has an appropriate grading procedure outlined in it. (Ex. Typing) Exceptions must be approved by the principal and central office personnel.

When calculating grades to determine the semester grade, 50 and above will always be rounded off to the next highest number.

Total the quality points of the two semester grades and divide by two for a final grade. If the student failed the second semester, do not average the two semester grades. The student will receive $\frac{1}{2}$ credit only if the first semester was passed.

A student must average a 1.0 to receive a "D" in any course work for a semester or for the final. If the semester or if the final grade averages 50% of a point or higher, a higher letter grade will be given.

A student who fails the first semester and passes the second semester with a final average of one (1) point or better will receive full credit for a course. Clarification: A student who fails the first semester and passes the second semester with a semester grade of "D" will receive $\frac{1}{2}$ credit for a course.

A student who passes the first semester and fails the second semester will receive $\frac{1}{2}$ credit for the first semester only, as allowed in Louisiana Handbook for School Administrators. Bulletin 741, Standard 2.105.00.

LEAP/GEE REMEDIATION COURSES

A student may apply a maximum of two (2) Carnegie units of elective credit toward high school graduation by:

- earning one (1) elective credit through remediation for 8th grade LEAP and
- one (1) elective credit through GEE remediation, or
- earning two (2) elective credits through GEE remediation.

Effective for the 2000-2001 school year and thereafter, a maximum of one (1) Carnegie unit of elective credit may be applied toward meeting high school graduation requirements by an 8th grade student who has scored at the Unsatisfactory achievement level on either the English Language Arts and/or the Mathematics component of the 8th grade LEAP 21 provided the student:

- successfully completed specially designed elective(s) for LEAP 21 remediation;
- scored at or above the Basic achievement level on those component(s) of the 8th grade LEAP 21 for which the student previously scored at the Unsatisfactory achievement level.

HONOR COURSES

A high school student may take honor courses provided he/she meets the criteria for admission outlined in the Tangipahoa Parish Pupil Progression Plan.

Designated Honor Courses

The following accelerated courses have been designated to follow the grading system for accelerated subjects:

- (H)English I, II, III, IV (H) World Geography
- (H)Algebra I, II (H) Spanish III, IV
- (H)Geometry (H) French III, IV
- (H)Trigonometry
- (H)Advanced Mathematics
- (H)Calculus
- (H)Physical Science
- (H)Biology I, II
- (H)Chemistry I, II
- (H)Physics
- (H)World History
- (H)American History

All College Board Advanced Placement Subjects

CRITERIA FOR ADMISSION INTO HONOR COURSES (GRADES 9-12):

Minimum overall Grade Point Average (GPA) of 2.8

and

Minimum subject area average of 3.0

NOTE: Teacher recommendation is optional.

HONOR COURSES (GRADES 9-12)

Schools with honor courses shall use the grading scale as indicated below.

A=90-100%
B=80-89%
C=70-79%
D=60-69%
F= 0-59%

Honor courses are to be identified on transcripts and cumulative cards by placing an asterisk (*) in front of the course title.

HONOR ROLL AND PRINCIPAL'S ACHIEVEMENT ROLL

GRADES 1-8

LEVELS OF RECOGNITION FOR ACADEMIC ACHIEVEMENT

- 4.0 and above Honor Roll
- 3.5-3.9 Honor Roll
- 3. 3.0-3.4 Honor Roll
- Principal's Achievement Roll

SELECTION CRITERIA FOR GRADES 1-8:

Teachers use the letter symbols A, B, C, D, F to report pupil progress in all grade levels except kindergarten. These same letter symbols are used to indicate pupil progress for each academic subject area that is listed on the report card.

The selection of students for Honor Roll recognition or Principal's Achievement Roll recognition will be determined by the grades earned in academic subjects only.

Students who receive a "D" or "F" for a six-weeks grade will NOT be eligible for the Honor Roll.

A student is NOT eligible to receive Honor Roll recognition if his/her promotion is in danger.

Conduct is not an academic subject area; therefore, it is NOT a factor to be used in selection of students for Honor Roll recognition.

PRINCIPAL'S ACHIEVEMENT ROLL

The Principal's Achievement Roll is intended to provide recognition for students who achieve continuous progress that is consistent with their ability. Students may receive this recognition if they do not satisfactorily complete the minimum levels required for promotion.

ADMINISTRATIVE OPTIONS:

School participation in the Honor Roll program for grades 1-3 is optional.

Participating schools may decide to publicize Honor Roll and Principal's Achievement Roll recognition in a manner that is deemed most appropriate by the local school administration.

GRADES 9-12:

LEVELS OF RECOGNITION FOR ACADEMIC ACHIEVEMENT:

4.0 and above Honor Roll
3.5-3.9 Honor Roll
3.0-3.4 Honor Roll
Principal's Achievement Roll

ADMINISTRATIVE PROCEDURES:

To recognize honor students for academic achievement, convert the percentage grade to a letter grade.

Remember to use the accelerated grading scale for accelerated subjects.

PRINCIPAL'S ACHIEVEMENT ROLL

The Principal's Achievement Roll is intended to provide recognition for students

who achieve continuous progress that is consistent with their ability. Students may receive this recognition if they do not satisfactorily complete the minimum levels required for promotion.

VISITORS TO THE SCHOOLS

The School Board welcomes and encourages parents and other school patrons to visit the schools at appropriate times; in fact, special programs and visiting days shall be planned throughout each school year to provide opportunity for such visits.

Principals shall be responsible for establishing procedures that will ensure the proper protection of instructional time and the welfare of the students and employees. In accordance with state law, no person is allowed on school grounds or in school buildings or facilities without authorization from the appropriate school official. Therefore, all visitors shall report to the principal's office immediately upon coming onto school grounds for their visit. Office personnel, principal, counselor, etc., shall be made aware of the purpose of the visit. If at all possible, all visits should be pre-arranged. Principals are authorized to take the necessary steps in dealing with unauthorized visitors.

Visitor shall be defined as any person except: (1) an employee of the school or school system, (2) a member of the school or school system's governing authority, (3) a student enrolled in the school, and (4) a parent, guardian, or other person authorized by a parent or guardian who is delivering the pupil to school at the beginning of the school day or picking up the pupil at the end of the school day.

The Board, in accordance with state law, shall authorize principals, school administrators, or school security guards to search the person, and any item in the possession of a person who is not a student enrolled in school, or any school employee, while in or on any school property. The search may be conducted at random with a metal detector, or physically when there is reasonable suspicion that such person has any weapons, illegal drugs, alcohol, stolen goods, or other materials which violate Board policy.

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